



Sutton Max Realty & Property Management

STRATA MANAGEMENT & PROPERTY MANAGEMENT

LAWYER & NOTARY DOCUMENT REQUEST FORM

Conveyance/Sale Re-Mortgaging Add/Remove Name From Title

Table with 4 columns: REQUESTED DOCUMENTS, REGULAR 7DAYS, RUSH 2-6BUSINESSDAYS, URGENT 1BUSINESSDAY. Rows include FORM B, FORM F, FORM H and checkboxes for E-MAIL, FAX & MAIL.

STRATA PLAN # STRATA LOT # P.I.D.#

CIVIC ADDRESS: COMPLETION DATE:

LEGAL DESCRIPTION:

NEW OWNER'S NAME(S):

LAST NAME: FIRST NAME: MR. MS. MRS.

LAST NAME: FIRST NAME: MR. MS. MRS.

LAST NAME: FIRST NAME: MR. MS. MRS.

Are purchasers to reside in the strata lot? Yes No If NO, please provide forwarding address here under:

Firm Name:

Address: City Postal

Telephone #: Fax #:

Contact Person: Email:

NOTE: REQUESTS RECEIVED AFTER 12:30 PM WILL BE DEEMED AS RECEIVED THE FOLLOWING BUSINESS DAY. Our best efforts will be made to comply with an "URGENT" or "RUSH" order; however, we cannot guarantee your request will be met.

Date Signature of Notary/Lawyer/Conveyancer The above signature hereby agrees to pay the above charges to Sutton Max Realty and Property Management.